

FINANCIAL POLICY

Please carefully read and sign to acknowledge your understanding and agreement

Thank you for choosing us as your skin care provider. We are committed to providing you with the best Dermatological care available. The following is a statement of our Financial Policy, which we would like you to read and sign prior to treatment so there are clear expectations.

Usual and Customary Fees

Our clinic is committed to providing the highest level of professional care and service we can. Our fees are based on many factors including skill, care and judgment of our staff, quality of supplies and equipment and our ongoing professional education. All fees are guaranteed to be within BUPA rates.

Please note medication, blood tests and all procedures requiring analysis including fungal scrapings will incur an invoice sent to your home address. The cost for these services are not under our control but a quote can be given on request.

Quotes

We are happy to give a written quotation for all procedures - valid for 3 months. A full skin examination and medical history is required before a safe treatment plan can be decided upon and for this reason we will not issue a quotation until the patient has been examined by a Dermatologist at this clinic.

Outpatient Consultations and Procedures

We ask that all outpatient consultations and procedures are paid on the day the service is received. We accept Visa/Master Card, Switch, cheques and cash. We will give you a receipt which you can personally submit and be reimbursed directly from your insurance company.

Inpatient/Daycase Consultations and Procedures

We ask that Inpatient and Daycase procedures are settled on the day of surgery unless prior preauthorisation has been received from your insurance company. Excesses/shortfalls due on the claim should be disclosed and paid for on the day of treatment.

Patients insured with PPP/AXA – please read following paragraph

Are you insured with PPP/AXA?

PPP/AXA determine a “usual and customary fee” for procedures but will not produce a schedule confirming their payment levels. Any determination of what is usual and customary will not impact the quality of care you receive but you will be responsible for any shortfall. Our fees are guaranteed to be in line with the published BUPA rates – this rate is used as a benchmark by other insurance companies.

Unfortunately it is our experience that PPP/AXA pay less than BUPA rates for some procedures. To avoid any unexpected shortfalls, patients insured with PPP should **obtain preauthorisation** that the treatment is covered **and in addition confirmation that PPP/AXA will reimburse BUPA rates in full**. We are happy to give quotes on request.

All patients insured with PPP will be required to pay for daycase surgery on the day

At the time of your service, if we/you believe you have valid insurance coverage, but later find out, for whatever reason, you were not covered, you acknowledge and agree you are responsible for the entire fee.

Signature of Patient or Responsible Party

Date

PLEASE BRING THIS FORM TO YOUR CONSULTATION